**St. Helen Parish Council meeting: Mon. Jan. 31, 2022**

Present: Fr. Jay, Kelly Reed, Bob McIlroy, Nathan Frania, Clare Obrien, Eric Charmley, Aaron Murry, Adam Fender, Suzanne Finnerty, Luke Reed

Not present: Francine Dome, Diane Corrao, Zrinka Painter

Fr. Jay opened with a prayer.

**Introduction to all members**

* Updated all the members phone numbers and emails

**New Parish Council President**

* Suzanne was nominated for Parish Chair.
* Suzanne accepted nomination.
* All agreed.

**Action Items:** Suzanne will redo the group chat with updated members. Kelly will update contact list on SharePoint and will email to all members. Contact Brianna about updating information on the website with new members.

**NEW meeting date:**

* Suggested and agreed 1st Monday of the month moving forward, starting time still 7pm
* February meeting will be moved to Feb. 21st to accommodate Deacon Larry to speak to the group

**Meeting dates for the Year:**

Feb. 21 Aug. 1

Mar. 7 Sept. 5 (Labor Day pick alternate)

April 4 Oct. 3

May 2 Nov. 7

Jun. 6 Dec. 5

July 4th (pick alternate date)

**Parish Meeting Room Guidelines:**

* Jeff was developing the guidelines for the Parish meeting room the room
* Bob will take over to create and discuss with Fr. Jay
* Need an additional vacuum and clean up station so when completed using the room
* Need to get all parties involved in so can finalize

**Growing our faith opportunities for the Parish:**

* Fr. Don Calloway- coming to speak with the looking for a time frame -he is at Steubenville currently
* look at the formats of talks he could do; Rosary, St. Joseph, conversion; could we have as a retreat day so can do several talks morning and afternoon and then attend 5pm mass
* Miracles with the relics; looking for All Saints’ Day (Nov 1st) coming around to give a talk -the weekend before? Sat or Sun
* look at something in the summer or in the early fall can do a partial display as well
* be selective with a few from each country and then have in vestibule and then more were in the meeting room; the whole exhibit is overwhelming
* Link: [http://www.therealpresence.org/eucharst/mir/engl\_mir.htm](http://www.therealpresence.org/eucharst/mir/engl_mir.htm%20)
* Possibly look at Saints with a devotion to the Eucharist or correlate with a Saints and the miracles
* then find in the gathering space to see what it looks like

**Action Items:** Aaron will look at the miracles and bring ideas to share with the group of ones to include in the display. Bob will also look to see if he has a list of them.

**Parish flow chart:**

* where the calls go when for new members
* look at procedures book where; office manager file so with something where legacy file and procedure and what to get the information.
* identify what is needed, and then put together what the procedures

**Goals for Parish Council:**

* -setting goals short term, long term, goals what want to do the prioritize and look at every month, ie bring in speaker

**Action items:** email the goals to Kelly so can put on one document prior to the March meeting then can reflect and look at it and make decision on a chart or next steps

**Question:**

* why we should or not look at these things when we are here to advise for Fr. and to help work through so Fr. can be working more closely with those who need Fr.
* Suzanne used the dress code for the female altar servers and enforcement were examples on how we can support and how people look at our parish in the public eye

**Upcoming events:** Prolife Dinner, Catholic Men’s Conference; 40 days for life coming up

**Future meetings in invite staff or school staff?**

* to get input so may not compare to and give some input or see if there are any conflict communication and invite them where it is relevant
* looking at getting them involved does not need to be the same person and there is a liaison who may share what is happening

**Fr Jay Hour of prayer**:

* each parish council member volunteered for a day of the week to take and hour out of the day to pray for Fr. Jay

Here is the past schedule with current members:

**Monday**- *Needs filled*

**Tuesday**-Clare

**Wednesday**- Francine

**Thursday**-Suzanne

**Friday**-Luke

**Saturday**-Bob

**Sunday**- *Needs filled*

Recommended to be done in the chapel, one hour a day anytime in the day.

**Action Item:** follow up for next meeting to assign days (if possible 2 people per day)

**Rosary prior to the meeting: 6:30pm to help guide us in the meeting**

**Secularism:**

* Suzanne hand out regarding may give things to think about when meeting with Deacon Larry
* Suzanne will send out a link to a podcast discussing

**Ushers at 5pm on Sun mass**

* ushers are not scheduled for that mass
* concerns with guiding parishioners

**Action Item:** Fr. will talk to lead usher about

* Are we close to resuming with servers, to the past; Fr. does want to return possibly increase who is serving to one or two more as things start to decrease

**Parish Picnic:**

* look at taking off the council
* Kay will be taking, and Suzanne agreed to continue to take the marketing portion of it but will not be in the planning portion of it

**Action Item:** finalize discussion with Kay

**Next Meeting: February 21st 7pm**

Fr. Jay closed with a prayer.